



MINUTES
Blythe Park PTA
General Membership Meeting
May 15, 2015
9:00am- Blythe Park School

- I. **Call to Order & Pledge of Allegiance-** Called to order 9:06am.
- II. **Reading and Approval of Minutes (vote)-** Minutes from April 16, 2015. Motion to accept- Katie Ford, Second- Claudia Chapulis.
- III. **New Business:**
 1. **Installation of Officers-** Susan Casey- Witness of the installation of officers for the Blythe Park Executive Board for 2015-2016 as follows:
President: Meaghan Mathews, 1st VP Co-Officers: Laura Rodriguez and Lisa Gaynor, 2nd VP: Julie Stack, 3rd VP: Rory Dominick, Parliamentarian: Julie Laube, Treasurer: Katie Ford, and Secretary: Amy Wysocki.
 2. **Audit Committee-** Julie Stack- Approval of the audit committee for 2014-2015 year. Members include Michelle Backus, Debbie Galloway, and Sarah Isaacson. We do not have any alternates at this time. Laura Rubio volunteered to be an alternate. Motion to accept the audit committee for 2014-2015 Julie Stack, Second- Lisa Gaynor.
 3. **PTA Bylaws:** Julie Stack- Revised bylaws have been posted for a month for review. Motion to approve the Blythe Park PTA Bylaws- Julie Laube, Second- Claudia Chapulis. Motion carried.
 4. **Standing Rule Restatement:** Julie Stack- A restatement has been made of the amendment to the standing rule that relates to electronic banking. New statement reads as follows: Debit Card/ electronic banking transactions will be allowed for certain expenditures, with prior approval made solely by the General Membership. Motion to accept the new statement: Julie Laube, Second- Meaghan Mathews. Vote passed.
- IV. **Chair and Board Member Reports- Upcoming:**
 1. **Gail Goletz Aces Walk-** Will be held on Fri 5/15/15 at 11:20am. Thank you to Jill Glawe for working hard on this event. Mrs. Goletz will also be present to participate in the event.
 2. **5th Grade Field Trip:** A miscommunication took place in regards to the field trip. PTA donated \$300 to go towards the trip and the school was able to fundraise about \$140 for the trip. However, students were asked to pay \$10 each to cover the expenses of the trip. When this was questioned, the error was discovered and the money was returned to each student that paid. There was a breakdown in communication and the general feeling is that the students should not have to pay for the field trip. If this is what the majority wants, then this should be planned at the beginning of the year and be budgeted by PTA.
 3. **Flag Ceremony:** Taking place on Fri May 22nd right after drop off. Any students that are in Boy Scouts or Girl Scouts, come in uniform and they will be lining up on the sidewalk. America the Beautiful will be printed out so the kids can sing it. Mr. Mathews will be playing the bagpipes. The flag will also be retired and a new one will be put up. The scouts will be folding the old flag.
 4. **Field Day:** Will take place on June 2nd. There is no make up date. It will run similarly as in the past. The theme this year is ice cream flavors. A shirt color will be designated for each team. Only difference this year is the addition of the Regatta race. It would be helpful to have some examples of boats since it is the first year we are doing this.
 5. **3rd Grade Trolley:** Tour will be on May 18th. Contract has been signed and paid for.
 6. **Dan Kedding Assembly:** Will take place on May 28th. Note for the future board, Mrs. King and Mrs. Sayre really liked how the assemblies were planned well in advance so the teachers could plan accordingly. Made everything run much smoother in the classrooms.

V. Chair and Board Member Reports- Recap:

1. **Bargain Book Sale:** Went well. Made a good amount of money when added the vendor/craft sale and the bake sale. Jan Ellen has seen a waning in the interest of the book fair. Maybe we can do it every other year. Even though we made a good amount of money, something to consider if giving it up.
2. **Bake Sale:** The bake sale that took place during the bargain book sale was pretty successful. Suggestion to have baked goods available for sale on Friday as well as on Saturday. The popcorn on Friday was a hit, so it would be good to also include baked goods for next year.
3. **Science Week:** Went very well. Science fair was well attended. Kids that participated got to dissect squid. Thinking of maybe doing a science club next year to meet at lunch time.
4. **Science Assembly:** Steve Belliveau's "Getting Excited about Science" was a little lackluster. Maybe look into the other assembly option we had even though it cost more money. It would be more entertaining.
5. **Teacher Appreciation Week:** Debbie is taking notes to pass on the information for next year. Claudia was talking with teachers and they would love to have a bit more time after the luncheon to linger. Ms. Gorman would have to approve.

VI. Executive Board Member Reports:

1. President's Report: Susan Casey

Thanked each individual board member for the hard work this year. Year in review- went pretty smoothly, teachers appreciated us taking a step back and giving them breathing room.

2. 3rd Vice President Report: Laura Rubio

We received another check from Box Tops which was unexpected and that brought us up to about \$500. The bargain book sale along with the bake sale and craft sale brought in about \$900. Overall we are about \$2000 over than what we expected.

3. Treasurer Report: Julie Laube

Our total funds including the CD is at \$10,779.41. The checking account balance is almost at \$8,700 and the CD is almost at \$3200. The ballpark figure of where the checking account will be after the end of the year is \$6100.

Library updates: We are going to try to have one more library check out next week. All books will be ue back by May 26th. We will need to reshelf books and go through the inventory to weed out the older books, and start organizing the library for next year.

VII. Principal's Report- Ms. Gorman

The clap out will be done as it has in the previous years. We will start at 2:45pm. We will also be having an open mic on the last day for students to share their published work that was printed in the Bulldog Newspaper. Participation is completely voluntary.

VIII. Staff Report: Ms. LaSpina

Thank you from all the teachers for everything that was done last week for Teacher Appreciation Week. Mrs. Pollock's class made a thank you note for the PTA for funding their field trip.

IX. BOE Report: Rory Dominick

Discussion of the incoming Kindergarten class will take place at the next meeting.

Adjournment- 10:17am. Motion to dismiss: Katie Ford. Second: Julie Laube.

Respectfully submitted by Chaza Schira